

**NORTHUMBERLAND COUNTY COUNCIL PENSION FUND
Pension Fund Panel Meeting 20 September 2019**

Record of breach - contributions **quarter ended 30 June 2019**

Date	Category (e.g. administration, contributions, funding, investment, criminal activity)	Description and cause of breach	Possible effect of breach and wider implications	Reaction of relevant parties to breach	Reported / Not reported (with justification if not reported and dates)	Outcome of report and/or investigations	Outstanding actions
June 2019	Contributions due from employer 905.	Failure by employer 905 to pay monthly contributions within 19 days of month end for June 2019.	Possibility of error in members' pension records.	<p><u>Administering authority:</u> On chasing payment through preliminary email (before deadline) "out of office" message received indicating employer administrator was on leave. Not realised at the time that leave was long term and open-ended. On further chasing was able to contact associated employee and arrange payment a few days late.</p> <p><u>Employer:</u> As soon as employer made aware of problem, with guidance from administering authority, payment was arranged. Employer is small body, with very few staff.</p>	<p>Not reported</p> <p>Not of material significance</p> <p>Isolated incident</p>	N/A	Monitoring ongoing. No further actions expected except in the case of further late payments.